

Approved For Release 2001/08/20: 03568A000600070014-3

## Office Memorandum: United States Government

TO : Chief, Classification and Wage Division

**DATE:** 29 October 1953

FROM:

Chief, Administrative Staff, Office of Communications

SUBJECT:

Reclassification of Position



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l. It is requested that position #4 in the Office of Chief, be reclassified from Commo Specialist (Operations and Plans) GS-13 to Commo Specialist GS-11.

- 2. Duties originally planned and position #4 have not been required, therefore, to utilize this position the above reclassification is necessary.
- 3. If the proposed plans become apparent in the future, redesignation to GS-13 will be required.

fn

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CJF/HLD:aeh (29 October 1953)

Distribution:

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Orig. and 1 - Addressee

1 - Chrono

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